

Justification:
Safety Instruction

(Operational)

This document is the property of
Network Rail.

It shall not be reproduced in
whole or in part, nor disclosed to
a third party, without the written
permission of the Owner.

© Copyright 2008 Network Rail.

Private Owner Circular Letter 620 Issue 1b

Title

Recording of Incidents that occur within Private Sidings

AUTHORISATION

Authorised by:

.....
J. Collinson, Principal Traction and Rolling Stock Engineer

1. INTRODUCTION

POCL 620, Issue 1b 'Recording of Incidents that occur within Private Sidings' mandates the requirement for Owners to record details of all known events that occur within Private Sidings and which could adversely affect the safe operation of wagons in service.

2. INSTRUCTION

2.1 Details that shall be recorded

Where incidents involving PWRA wagons occur within Private Sidings i.e. any location other than Network Rail managed infrastructure, the details shall be recorded as follows:

- a). Location
- b). Date
- c). Wagon(s) involved.
- d). Nature of the incident.
- e). Action taken to ensure the wagon(s) are still safe to operate in service.
- f). Action aimed at preventing recurrence.

2.2 Examples of types of incidents that shall be recorded

The recorded details of incidents in private sidings shall be included in the Owner's Safety Management Report. Examples of incidents that require to be recorded are as follows:

- a). Derailments.
- b). Collisions with other vehicle(s) at speeds above 5 mile/h.
- c). Side swiping other vehicle(s) or infrastructure.
- d). Striking objects on the track.
- e). Runaways.
- f). Dragging brakes.
- g). Unauthorised lifting or jacking.
- h). Abnormal loading.
- i). Accidental discharge or movement of payload.
- j). Running through flood water (Over 300mm deep).
- k). Exposure to excessive heat.
- l). Exposure to stray electrical current e.g. vehicle in contact with the overhead line, third rail, welding return currents, etc.

2.3 Reporting of significant incidents to the Senior PWRA Engineer

Whilst all known incidents within Private Sidings shall be recorded, any that are considered significant shall be reported immediately to the Owner's representative and forwarded to the Senior PWRA Engineer.

Examples of types of significant incidents are as follows:

- a). Three or more similar incidents occurring at the same location.
- b). Incidents that result in the wagon being stopped from entering service.

3. SCOPE

This POCL is applicable to all PWRA wagons.

4. IMPLEMENTATION

This document shall be implemented immediately.

In the event of any query arising, or clarification required, please contact:

Senior PWRA Engineer
PWRA Management Group
Room 207 Derwent House
rtc Business Park
London Road
Derby
DE24 8UP