

## RAIL WAGON ASSOCIATION LIMITED

# **Privacy Policy & Guidance for Members**

The Rail Wagon Association (RWA) is a trade association representing the rail freight wagon interests of owners, keepers, users, designers, manufacturers, hirers, consultants, ECMs (Entities in Charge of Maintenance), maintainers, operators and infrastructure managers, including siding operators, based in the UK.

Membership of RWA is open to Companies and Consultants in the Rail Freight industry. We hold a limited amount of personal information about you when you are designated as a representative of your Company.

## The data that we collect

To maintain your company membership we will ask for details of: -

- Company name and number;
- VAT Registration number;
- Contact name;
- Contact office address and invoicing address;
- Contact telephone number and Email address;

### How we keep the Data secure

We maintain the data in a limited form and generally only accessible by the RWA Executive. We do not pass the Data to third parties without your permission.

### How we use the Data

We use the data to keep you informed about industry issues and developments.

As a trade association, we send out communications including minutes of meetings, news bulletins and relevant industry issues. We do this using our standard mailing list.

We use open email lists in our communications, but you have the right to require that your email address is not made visible by being included as a 'Bcc'.

We will not pass your data to third parties without your permission.

You have the right to have your personal details deleted from our systems.

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